

Jan 25, 2022
Hartsville-Trousdale County
Water & Sewer Utility District
Meeting of Board of Commissioners

The meeting was called to order by Chairman Bay.

Dwight Jewell did the invocation.

Todd Webber led the Pledge of Allegiance.

The following board members were present for the meeting, Heather Bay, Stephen Chambers, Dwight Jewell and Todd Webber. Others present were Evan White-Mid Tenn Engineering, Chris Gregory, Jesse Porter, Carlton Reece, Tommy McFarland, and Mary Dale Welch.

Chairman Bay ask Tommy to introduce to the board, the employees who were selected for the TAUD apprenticeship program. Carlton Reece is on the water treatment track and Jesse Proctor on the track for the wastewater treatment program. The signing with TAUD was held Friday and the employees began on Monday. This apprenticeship requires 4000 hours of training over a 2-year period. With time worked and courses already taken Carlton has 1500 hours and Jesse 1000 hours toward this goal.

The next agenda item was the election of officers for the coming year Dwight Jewell made a motion to leave the officers as they are currently. Stephen Chambers second the motion. The motion passed.

Officers for the coming year are as follows:

Chairman-Heather Bay
Vice-Chair Mark White
Secretary Todd Webber

The minutes for the November meeting were approved on a motion made by Stephen Chambers and second by Todd Webber.

The financial statements for Nov and Dec. were reviewed and passed on a motion made by Todd Webber and second by Dwight Jewell.

On the water loss report Tommy stated still waiting for the check valve to be installed at the water plant. Wascon has it and will schedule when they can. Personnel have been repairing leaks in the lines caused by the cold weather.

Evan White, Mid-Tenn Engineering, reported that the utility will not be receiving any CDBG funds this year. The state has all the information needed for tank project. Evan is waiting on GRNC for some statistical data for the 20-year plan.

Managers' Report:

Since there has not been any movement in the regional distribution that was proposed, Tommy ask if the utility should proceed to get what it would be allocated. He stated that he is waiting on the 20-year plan to be completed for additional information to include in the request.

He next presented the Board with the results of the bid opening for the on-call services contract. Kemp Brothers Construction was the only company that responded to the request for proposal. Todd Webber made a motion to accept their bid, Dwight Jewell second the motion. It was passed.

Next was the Comptrollers findings. The first was deficiencies found in the maintenance of capital asset records. This is in the process of being corrected. The second was no competitive bids were received on some work for the sewer lines. The on-call services contract had lapsed, and a verbal agreement had been made to extend the service. The contract called for a written agreement. This has been corrected.

Tommy also mentioned the February meeting had been moved to Thursday the 24th due the President's Day holiday causing a conflict.

Tommy had a meeting with TDOT concerning the 141 Hwy project. They informed him they could include running a water line across the bridge. Tommy recommended to the board to do this. TDOT will move lines that are in the way up to 1.35 million dollars.

Board Comments:

Todd Webber: keep a check on critical items due to pricing and supply chain issues.

Stephen Chambers: TDEC has reallocated the grant allocations from 3.435 million to 2.984 million and the local match also went from 40% to 30%.

Todd Webber made a motion to adjourn.